

School Bus Management System

Please find attached information on setting up your child's account to travel on the EPS bus.

Please consider setting up your child's account even if you don't think you will use it straight away. This way your child's spot will be saved and if you need to use it in an emergency instance you won't need to go through the process at the time.

Families with existing travellers should log into their School Bus Management System (SBMS) account, add the new traveller, and make a travel application for their child.

Families new to school bus travel system will need to create an account in the SBMS first and then add the new traveller and make a travel application for their child.

I have attached a quick reference guide to assist families.

Once you make the application, the system will churn that night, and an outcome will be e-mailed to you. Once a bus seat is offered, families will need to log back into the system and accept the travel offer provided.

The system will tell you if you are eligible for the free bus service. This is based on where you live and if you are in Eppalock PS zone. Applications can still be made if you are outside the zone but travel will not be free or might not be accepted.

Please contact Nikki in the office if you have any questions.



Student Travel Assistance Portal (STAP) Quick Reference Guide for Applicants and Travellers

This guide explains how to use key functions of the Student Travel Assistance Portal to support families in managing student travel needs.

Student Travel Assistance website: <https://studenttravelassistance.educationapps.vic.gov.au>

Step	STAP screen view
Register a new account. Go to the Student Travel Assistance website. <ol style="list-style-type: none">1. Click on Register2. Click I want to apply for a school bus and click Continue.3. Enter your email address and click Continue.4. Create a password and click Continue.5. Enter your details and click Continue.6. You will be sent an email confirming your account has been created.	<p>CREATE ACCOUNT</p> <p>*Which best describes you?</p> <p>I want to apply for a school bus</p> <p>I am a Bus Operator</p> <p>I am a school or network coordinator</p> <p>Continue</p> <p>CREATE ACCOUNT</p> <p>*Email</p> <p>register@email.com</p> <p>Go back Continue</p> <p>CREATE ACCOUNT</p> <p>*Choose a password</p> <p>*****</p> <p>Please include:</p> <ul style="list-style-type: none">between 8 and 100 charactersupper case letterslower case lettersnumbersspecial characters <p>Go back Continue</p>
Login to your account <ol style="list-style-type: none">1. Click Log in.2. Enter your username and password. A verification code will be sent to your email address.3. If you have forgotten your password, click 'Forgot Password'.4. Enter the verification code.5. Click Verify Code.	<p>Good to know Register Log in Contact us</p> <p>ACCESS YOUR ACCOUNT</p> <p>*Email</p> <p>you@email.com</p> <p>*Password</p> <p>yourpassword</p> <p>Forgot Password</p> <p>Log in</p> <p>ACCESS YOUR ACCOUNT</p> <p>Please enter the verification code sent to the email you provided.</p> <p>*Verification Code</p> <p>*****</p> <p>Verify Code</p>
Check your eligibility. <ol style="list-style-type: none">1. Click on Pre-Application check from the main menu.2. Answer the questions to determine your eligibility for travel.3. Ready to apply? Click Log in to create an application or Register, if you don't have an existing account.	<p>Home Pre-Application check Timetable Good to know Register Log in Contact us</p> <p>Pre-Application check</p> <p>*Please select the Traveller Type?</p> <p>Pre-School Student Primary Secondary Post Secondary Student Teacher General Public</p> <p>*What is the name of your school?</p> <p>Tempy Primary School - Tempy</p> <p>*What is your year level?</p> <p>Foundation One Two Three Four Five Six</p> <p>*Where do you live?</p> <p>Tyenna Road, TEMPY VIC 3489</p>