

**SCHOOL COUNCIL MEETING – 14TH DECEMBER 2017
MINUTES**

Present	Sal Symes, Jason O'Neill, Nikki Mannes, Vanessa Wild, Kevin Reade, Diane Lindhe, Alicia Martin, Andrew Gallagher, Marie Mannes
Apology	Sian Knight, Mark Costello
Meeting Opened	6.12 pm

MINUTES from November 2017 meeting tabled	
Minutes of November 2017 meeting tabled, read and accepted.	
Motion: that the Minutes from November 2017 to accepted as true and correct	
Moved: Alicia Martin	Seconded: Nikki Mannes CARRIED

BUSINESS ARISING	
Fire Pump	Alarm was going off last week. Trickeys Diesel contacted and came to access situation. Minor issue fixed. The next service is due February 2018
Suez	Suez has been contacted to remove the 'skip'.
Electricity	Need to change interior lights switches to on/off switch not auto as currently the case. Jason waiting on updated quote from Axedale electrician who did this work at Axedale PS.

CORRESPONDENCE	
In:	Nil
Out:	Email sent to Suez Environmental formally requesting the 'skip' to be emptied and removed

FINANCE	
<ul style="list-style-type: none"> • Prior to this General meeting, the Finance Committee met and examined the Financial Reports for the month of November 2017. • Jason went through the Finance Reports with Council members. 	
Motion: "That the financial statements for NOVEMBER 2017 be accepted. All payments (including investment transfers, employee payroll, direct deposits, EF payments/receipts and cheques) and investment account transfers be ratified and journals processed for the month are ratified and approved."	
Motion: "That School Council accepts the Balance Sheet for month ended 30 NOVEMBER 2017. "	
Motion: "That School Council accepts the Operating Statement for month ended 30 NOVEMBER 2017. "	
Moved: Andrew Gallagher Seconded: Alicia Martin CARRIED	

<p>program.</p>	
<ul style="list-style-type: none"> Student Leadership Opportunities 2018 School Captains and House Captains are something that I am keen to introduce at the start of next year. After floating the School Captain idea with staff we have begun a process for electing a Captain and announcing them at Community Night. House Captains may be introduced early next year. 	
<ul style="list-style-type: none"> School Maintenance Second quote to fix the split systems has been done – waiting for it to be sent through. Will pick the cheapest option and hope to get these repaired over the holiday period. Also suggest getting some type of protection around the outside elements – will look to ask parent community. Cubby house area plans have begun. Trickery's came to look at the fire pump after the alarm had been set off. No obvious issue with it. Next service due in February. Looking at getting something done to fix the meat-ant issue. A quote has been sourced to fix the lighting system. 	
<ul style="list-style-type: none"> Chinese Homestay Would like to officially thank Sal and Hayden and family for their outstanding effort as a homestay family for YoYo. She really enjoyed her time at Eppalock PS and has had many wonderful experiences. YoYo has had a very positive effect on our student community and will be missed. A couple of students are very keen to keep in touch. 	
<ul style="list-style-type: none"> New Strategic Plan and Annual Implementation Plan format Friday 8th I had the end of year review with Damien Jenkyn where we spoke about 2017 and also plans for next year. Key improvement strategies are around developing consistent curriculum documentation and further improving teaching and learning in classrooms by using data effectively. Hoping that we may be able to regularly work/plan with other small schools to improve our practice and share effective strategies. 	
<ul style="list-style-type: none"> Transition Sessions These will have been completed by the time of the meeting. They have been positive so far and we look to have a confident group of 2018 Preps. 	<p>Jason added comments and observations from transition day. A very positive experience for all.</p>
<ul style="list-style-type: none"> Carols, Community Night & Drew Thorpe music To finish the year we will be involved in a variety of musical performances. Claire Sexton has done a great job organizing the students to represent our school at the Strath Carols 	

<p>which will have taken place on Wednesday 13th. She has also organized items for community night which we are looking forward to.</p> <p>On Community Night we will be awarding our grade 6 award as well as a grade 4 & 5 encouragement award to students who demonstrate positive work habits and also demonstrate our school values. These will be nominated and discussed by staff.</p> <p>Drew Thorpe has organized some students to perform at a special assembly on Friday 15th to show what they have learnt. We have invited parents and helpers to this event as a lead into a thank you afternoon tea.</p>	
<ul style="list-style-type: none"> • After School Care 2018 <p>Would like to do a quick information search for any families who may require a form of after school care in 2018. Kelly Sports will again offer an after school sports program for any interested families, but if we have some definite interest on particular nights, we could start something up again. I will send home something on Friday 15th to try and get an idea of interested families and night.</p>	
<ul style="list-style-type: none"> • Thanks <p>Would just like to finish my last report of 2017 by saying thank you to all school council members for your support, patience and encouragement this year. You have made me feel very welcome as a new person to the community and have been understanding of my limited knowledge in the role. You are a great group of people who all have the best interest of the school and students at the top of your agenda. Special thanks to Andrew for his amazing support and guidance as School Council President – he certainly is the perfect role model for anyone aspiring to take on such a role in the future. I wish him and his family all the best for their future and thank them for their amazing contribution to the school over a number of years. Eppalock PS is a great place to be and I hope 2017 has been a positive one for our school community. I am looking forward to the remainder of the year and the new challenges that term 1 2019 will bring.</p>	
<p>MOTION: that Principal's Report be accepted as presented and discussed Moved: Alicia Martin Seconded Nikki Mannes CARRIED</p>	

GROUNDS

Report	Action / Who
Vanessa will look into price for buying a kit shed and what is needed with permit etc.	Vanessa Wild
Solar stuff	Andrew had one initial discussion with a solar guy – need to come and have a look and ensure it is working and ensure that is working efficiently. Andrew will get a quote for them to come over the holidays to ensure its all working. He will circulate quote when he has it and hopefully get it

	completed over the holidays.
Fire Pump	Wires under the school need to be protected to ensure water will not get to them – we have not had any issues up to date but maybe silicon the ends. Top tiles on retaining wall near fire pump are loose and need to be mortared. Andrew will contact CFA Bendigo and let them know that the Fire Pump is up and running.
Grounds Committee	Grounds Committee is outstanding – Andrew still working on approaching families to join the group.
Roster for Holidays	Will ask Lydia to organize a roster for families to check the garden and chooks over the upcoming holidays.
Moved Andrew Gallagher Seconded Sal Symes that the Grounds report be accepted as presented and discussed. CARRIED	

PROMOTION

Community Night	Sign advertising Community Night date/time to be put up on corner of school grounds (Patons Road/Axe Creek Road) – Kevin Reade to organize. Details of Community Night will be posted on school website and school facebook page.
Strath Carols	Great publicity for our school in Bendigo Advertiser with photos from the Strath Carols.
School Website	A family from NSW is visiting the school tomorrow – they checked us out via our webpage.

PARENT CLUB

	M. James is organizing this. Donation box already in school foyer. Information to be included in tomorrow's newsletter. Raffle tickets will be sent home next week.
End-of-Year Community Night	On meeting to organize community night – volunteers allocated job for the night. Donations for the raffle are looking good. Christmas Plum Pudding has been donated by J. Robinson as a prize. Preserves Hamper has been donated by H. Hall as a prize.

GENERAL BUSINESS

Item	Action / Response
Policy Review & ratification Communication of Behaviour Policy	<ul style="list-style-type: none"> • Communication of Behaviour Policy <p>Moved Sal Symes Seconded Andrew Gallagher That this policy been accepted and ratified by School Council CARRIED</p>
Policy Review & ratification Behaviour Policy – Student Management	<ul style="list-style-type: none"> • Behaviour Policy – Student Management <p>School values listed in the policy. Revamp the Possum Points Program as part of this. Will send out at start of 2018 the rights and responsibility to each family to be signed.</p> <p>Moved Sal Symes Seconded Alicia Martin That this policy been accepted and ratified by School Council CARRIED</p>
Policy Review & ratification Bullying Policy	<ul style="list-style-type: none"> • Bullying Policy (including Cyber Bullying) <p>Moved Sal Symes Seconded Andrew Gallagher That this policy been accepted and ratified by School Council CARRIED</p>
Chinese Lion Prize – Colouring Competition	Lydia organized and we have won a \$250.00 prize. Chinese Lion coming to school tomorrow (Friday) at 10.00 am for a performance and will present prize then.
Principal Role past Term 1/2018	Waiting on Region to advise further information.
School Review	Eppalock Primary School Review is set for Term 4/2018
Old School Building	Air conditioner in old school building is leaking inside – needs to be checked. Ovens working Flooring moves with heat and cooling

Next meeting – Thursday 15th February 2018 - Finance meeting 5.30 pm, General meeting 6.00 pm

Meeting closed 7.30 pm.